

616

Delhi Tourism and Transportation Development Corporation Ltd.
18-A, DDA, SCO Complex, Defence Colony, New Delhi – 110024

RECRUITMENT NOTICE

Applications are invited for the recruitment of Engineering Staff on Absorption basis from the eligible officers of Central Government /State Government for the following posts:-

S.No	Designation	No. of Posts	Level of Pay Matrix as per 7 th Pay Commission	Eligibility Criteria
01.	Executive Engineer (Civil)	02	Level-11	a, Officers having work experience of minimum 20 years and have worked minimum 10 years in the position of AE /EE in a Central /State Government b, Possessing Degree in Civil Engineering from a recognised University /Institute
02.	Executive Engineer (Electrical)	01	Level-11	a, Officers having work experience of minimum 20 years and have worked minimum 10 years in the position of AE /EE in a Central /State Government b, Possessing Degree in Electrical Engineering from a recognised University /Institute.
03.	Assistant Engineer (Civil)	05	Level-9	a, Officers having work experience of minimum 10 years in the position of JE /AE in a Central /State Government b, Possessing Degree in Civil Engineering from a recognised University /Institute
04.	Assistant Engineer (Electrical)	01	Level-9	a, Officers having work experience of minimum 10 years in the position of JE /AE in a Central /State Government b, Possessing Degree in Electrical Engineering from a recognised University /Institute

Completed applications (in all respect) should be sent to Senior Chief Manager (Personnel), 18-A , DDA Shopping-Cum-Office Complex, Defence Colony, New Delhi-110024. Last date for submitting the application is ~~4.12.2024~~ 4.12.2024. Applications received after due date will not be entertained

FORMAT OF APPLICATION

- 1. Post applied for :
- 2. Name in full (Block Letters):
- 3. Father's / Spouse Name:
- 4. (a) DOB : (dd/mm/yyyy).....
(b) Age on 31.08.2019 :
- 6. Belongs to category :
- 7. Educational /Technical Qualifications: (In chronological order from matriculation onwards).

S. No.	Name of Course/ Exams passed	University/Institution/Board	Duration of the Course	Year of Passing	Main subjects taken	Div./ Class & % of Marks

(Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

8. Employment Record:- (Details in chronological order, starting with the first job to current employment status).

S.No.	Name & Address of Employer	Post/ Designation	Period from to		Total period of each employment in years, months & days for the said post/ designation	Scale of pay/ pay Level	Nature of duties

(Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

9. Total Experience in years.....

10. Computer Skills:.....

11. Course/ Certification:.....

12. (i) Address for correspondence:.....

(in BLOCK LETTERS):.....

Pin Code:

(ii) Office Address:

(in BLOCK LETTERS:

Pin Code

(ii) Telephone No.

(a) Office No.

(b) Residence No.

(c) Mobile No.

(d) E-mail ID

(e) 13. Permanent Address:-

(in BLOCK LETTERS)

Pin Code

Telephone Number

14. Any other information you may wish to add like list of publications, Membership of earned societies, awards and recognition etc (in brief):

.....
.....
.....

15. Vigilance Status:-

Please indicate if: (please tick)

yes

No

(o) Are you currently under suspension

.....

.....

(p) A charge sheet and the disciplinary proceeding against you

.....

.....

(q) Prosecution for criminal charge is pending against you

.....

.....

16 Details of Enclosures:

.....
.....

17. DECLARATION:-

I Mr/ Mrs /Ms..... certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/ distorted. If at any time I am found to have concealed/ distorted any material information, my appointment shall be liable to be summarily terminated without notice/ compensation.

Place:

Date:

Signature of the Candidate

CERTIFICATE

(TO BE FORWARDED BY THE HEAD OF ORGANIZATION)

(Applicable for candidates working in Central/ State Govt.)

- (i) Certified that the particulars have been verified and found to be correct. It is also certified that no disciplinary/ vigilance proceedings are either pending or contemplated against the officer and integrity of the officer is also certified.**
- (ii) The application of Mr. Mrs/ Ms..... is recommended. In case of his/her selection, the Department /Organization will relive him/her.**
- (iii) Copies of ACRs /APARs for the last five years are also enclosed.**

Place

Date:

**Signature of the Head of the
Organization/ Office with Office Seal**

GUIDELINES/ INSTRUCTIONS**NOTE:-**

1. Envelope containing application should be super-scribed with "APPLICATION FOR THE POST OF _____"
2. The officials selected will be regulated by CCS (RP) Rules 2016 (amended from time to time) and the maximum age limit for appointment shall be 56 years on the date of closing of the applications.
3. Mere fulfillment of educational qualifications and experience does not entitle a candidate to be called for interview. The Screening Committee will adopt its own criteria for holding the interview.
4. For the above posts interested candidates presently serving in Central Govt/ State Government and keen to serve the DTTDC may please apply so that their application reaches us by 15.09.2019, in the enclosed proforma (Annex-A) along with two passport size photographs, self-attested photo copies of educational certificates, NOC of the Department and APARs of the last five years etc. the candidates should bring the testimonials in originals of all the qualifications and experience in the relevant area over and above the minimum prescribed qualifications at the time of interview.
5. No TA/ DA shall be paid to short- listed candidate for attending interview.
6. No TA on transfer will be paid by DTTDC.
7. Completed applications (in all respect) should be sent to Senior Chief Manager (Personnel) , 18-A, DDA shopping-Cum-office Complex, Defence Colony, New Delhi- 110024 applications received after the closing date (i.e. 15.09.2019) or otherwise found incomplete may liable to be rejected.