

**Delhi Tourism & Transportation Development Corporation Ltd.**  
**Dilli Haat, INA Aurobindo Marg, New Delhi – 110023**

F.NO.FCB/91793/DHINA/DTTDC/2021-22

Dated: 24.12.2023

**E AUCTION NOTICE**

**Subject -E-Auction of DTTDC's Stalls at Dilli Haat INA  
for the period from 01.01.2024 to 31.03.2024**

**Website:<https://eauction.gov.in> Auction ID-2023\_GNCT\_43**

**It is informed that e-auction of DTTDC's stalls at Dilli Haat INA for the period from 01.01.2024 to 31.03.2024 initiated through e-auction ID no. Auction ID-2023\_GNCT\_43 will start on the website of NIC <https://eauction.gov.in> as per the date & time schedule mentioned hereunder.**

**Date & time schedule for E- Auction**

S.NO	Particulars	Date and Time Schedule
1.	Published date	25/12/23 at 9.00 AM
2.	Request submission start date ( <i>Online submission of application form, DD/RTGS for EMD and other requisite documents, as per terms &amp; conditions*</i> )	25/12/23 at 9.00 AM
3.	Request Submission end date	31/12/23 at 06.00 PM
4.	Approval start date	31/12/23 at 06.00 PM
5.	Approval end date	03/1/24 at 11.00 AM
6.	Auction start date	03/1/24 at 11.00 AM
7.	Auction end date	03/1/24 at 05.00 PM
8.	Auction Extended close date	03/1/24 at 05.00 PM

\*These documents are also required to be submitted in the office of Dilli Haat INA on or before **31.12.2023 at 06.00 PM.**

Bank details-DTTDC Ltd.,PUNJAB NATIONAL BANK (P.N.B);A/C-3978012100000010 IFSC  
CODE: - PUNB0614800; PAN AAACD0169J; GST 07AAACD0169J1ZS.

**Sanjeev Chugh**  
**Chief Manager (DHINA)**

Copy to:

1. Dy. Manager (DHINA)
2. Dy. Manager (IT) – with the request to upload on DTTDC's website
3. Notice Board
4. File

**Sanjeev Chugh**  
**Chief Manager (DHINA)**

**Delhi Tourism & Transportation Development Corporation Ltd.**  
**Dilli Haat, INA, Aurobindo Marg, New Delhi -110023**

F.NO.FCB/91793/DHINA/DTTDC/2021-22

Dated: 24.12.2023

**NIA No -2023 GNCT 43**

**Subject - E Auction of DTTDC stalls at Dilli Haat INA**  
**for the period from 01.01.24 to 31.03.24 (T&C apply)**

Request for E-auction of DTTDC's Stall at Dilli Haat INA for the period from **01.01.2024 to 31.03.2024** will start from **09.00 AM on 25.12.2023** & will continue till **06:00 pm on 31.12.2023**. The due date for submission of form, documents and EMD is up to **06:00 pm on 31.12.2023**.

The live bidding will start at **11.00 AM on 3.1.24** and will close at **05.00 PM on 03.01.24**.

The E-auction will be available on [www.eauction.gov.in](http://www.eauction.gov.in).

The other details with regard to stalls / halls, their reserve price, EMD and Security to be deposited are as under:-

**Detailsofthestalls/Halls**

S. No	StallCategory/Location	TotalArea(Approx.area)	Stallno.	Reserve Price for each stall per month	DD/RTGS to be submitted for EMD	Security Deposit
1.	StallsatStageArea(25stalls)	8x8sq.ft.eachStall	SA1-25(LtoR)	110000	111000	100000
2.	ThadaArea(10stalls)	8x8sq.ft.eachstall	Th1-10	165000	166000	100000
3.	4 stalls (Near Administrative Block - Hall No. 04)	<u>9x7sq.ft.eachStall</u>	H-1, H-2, H-3&H-4	115000	116000	100000
4.	<b>CommercialStalls(10Stalls)</b>					
a	Near Craft Stall No.75 (one stall)	12 x 9sq.ft.	C-1	432300	433300	100000
b	Un used space near PNB (onestall)	12x23sq.ft.	C-2	231000	232000	100000
c	Stall behind craft stall no.20(half Moon) (one stall)	10 x 9sq.ft.	C-3	220000	221000	100000

S. No	StallCategory/Location	TotalArea(Approx.area)	Stallno.	Reserve Price for each stall per month	DD/RTGS to be submitted for EMD	Security Deposit
d	Stall behind craft stall no.23 (half moon) (one Stall).	10 x 9sq.ft.	C-4	220000	221000	100000
e	At nursery (one stall)	20x15sq.ft.	C-5	258500	259500	100000
f.	In front of TRIFED showroom (Hallno.2) (four stalls)	13 x 9sq.ft.(C-6&C-7) 14x10sq.ft. (C-8) 13x10 sq.ft. (C-9)	C-6,C-7 C-8 C-9	379500	380500	100000
g.	Near round about (Onestall)	12,5x9sq.ft	C-10	326700	327700	100000
5.	Set of two commercial stalls near Tamilnadu Food Stall reserved for ChuranSuparietc.	16x9sq.ft. (total area)	T-1	979000	980000	100000
	<b>TotalStalls</b>		<b>50</b>			

Abbreviation-SA-StageArea,Th-Thadaarea,H-Hall,C-Commercial,T1-nearTamilnaduFoodStall,

**Note:**

1. Since the E-auction will be done on [www.eauction.gov.in](http://www.eauction.gov.in), all the bidders are required to do registration on the e-auction portal with Class-3 Digital Signature before participation.
2. This auction is for the period from **01.01.2024 to 31.03.24** and rental and other charges will be deposited 100% in advance before taking the possession as per the terms & conditions (**Annexure 1 & 2**).
3. All the terms and conditions of Dilli Haat INA for allotment of stall as mentioned in the Application Form and **Annexure 1 & 2** must be followed by all allottees.

Bank details- DTTDC Ltd, PUNJAB NATIONAL BANK (P.N.B); A/C-3978012100000010  
IFSC CODE: - PUNB0614800; PANAAACD0169J; GST 07AAACD0169J1ZS.

**Sanjeev Chugh**  
**Chief Manager (DHINA)**

OnWebsite[www.eauction.gov.in](http://www.eauction.gov.in)  
[www.delhitourism.gov.in](http://www.delhitourism.gov.in)

Notice Board

**Delhi Tourism & Transportation Development Corporation**  
**Food & Craft Bazar-Dilli Haat-INA, New Delhi-110023**

**E-Auction Application Form for stalls for the period from ..... to .....**

S. No.	Particulars	Information to be submitted by Artisan
1.	Name of Artisan (Bidder) <i>(Fill in Capital Letters)</i>	
2.	Address of Artisan	
3.	Photograph of the Artisan	
4.	Stall number applied for	
5.	Name of Company/Organization, if any <i>(Fill in Capital Letters)</i>	
6.	Complete Address of office	
7.	Names of the authorized representatives /Helpers (copies of ID proof to be attached)	1.
		2.
8.	Product to be displayed/Sold <i>(fill only specific item as per Artisan Card)</i> <b>If any bidder fills up the product other than as mentioned in artisan card, form will be rejected without assigning any reason.</b> No other item/ product is allowed for display and sale.	
9.	Artisan card number issued by Ministry of Textiles, Govt. of India/ State Govt.	

S. No.	Particulars	Information to be submitted by Artisan
10.	Validity of Artisan Card.  Please mention date (dd/mm/year)  (Artisan card must be valid till the last date of allotment of stall through e-auction)	
11.	Aadhar Card Number (copy to be attached)	
12.	PAN Card Number of Artisan (copy to be attached)	
13.	<b>EMD</b> - Mode of Payment (RTGS/DD/fixed deposit/bank guarantee) (Please tick) (copy to be attached).	RTGSNO./DDNo. No..... Dated..... Name of the Bank.....
14.	Whether security of Rs.1.00 lakhs is already deposited. (Yes/No). If yes, proof of Security of Rs.1,00,000/- is to be attached.	
15.	Goods and Service Tax Number, wherever applicable. (Mention GST Number). If GST is not applicable bidder will submit following undertaking/certificate*.	
<p align="center"><b>*Undertaking/Certificate by the Bidder who are not registered under the GST</b></p> <p>I/ M/s..... hereby certify that Goods &amp; Service Tax Registration is not applicable on me/ agency as my/ our annual turnover is below the threshold limit, i.e Rs.40.00 Lakhs. I hereby enclose turnover proof in support of my certification/undertaking. If found guilty of any of the above compliances, action shall be taken by DTTDC against me and all expenditure can be recovered by DTTDC from me/agency.</p> <p align="right"><b>Signature Name &amp; Address</b></p>		

**PS-**Since the present e auction process would be finalized in January 2024, the existing vendors may be allowed to continue till the auction process is finalized and rent will be charged as per the existing rent on proportionate basis.

**PS** -No artisan card is required for T-1-Stall reserved for Churan Supari etc. and C-1 reserved for namkeen etc. Vendors who want to sell organic products can also place their bids on these stalls (T-1 & C-1).

**Undertaking as per Annexure – 1 duly signed is enclosed.**

I agree upon the terms & conditions as per **Annexure2**. I will strictly follow the rules and regulations of Dilli Haat INA.I will be liable to face necessary action against me,if found to be a defaulter.

**Signature  
Name & Address of Artisan**

**Please enclose – Annexure 1 and 2 duly signed**

**Annexure - 1**

**UNDERTAKING**  
**(To be submitted by the bidder)**

I, \_\_\_\_\_ son of.....r/o.....age about.....hereby declare that I am applying for stall number.....through e-auction in Dilli Haat INA, a project of Delhi Tourism and Transportation Development Corporation (DTTDC) for the quarter 1.1.2024 to 31.3.2024. This undertaking pertains to the usage of stalls at DTTDC premises.

I hereby undertake that I will sell only those products which are mentioned in my Artisan Card. In case any item other than prescribed in the artisan card is found at my stall by DTTDC's authority, the same can be confiscated at my own risk and expense along with imposition of penalty as per terms & conditions.

I also hereby undertake that I will sell/ display my products only in the prescribed area of my stall and in case anything is found outside the prescribed area, the same can also be confiscated by DTTDC's authorities at my own risk and expense along with imposition of penalty as per terms & conditions.

I, the undersigned, affirm that I have read and understood the terms and conditions outlined in this undertaking. I hereby agree to abide by these rules and regulations set forth by DTTDC.

Date:

Signature: \_\_\_\_\_

Name of Artisan: \_\_\_\_\_

Government Artisan Card Number: \_\_\_\_\_

**ANNEXURE-2**

**Delhi Tourism & Transportation Development Corporation Ltd.**  
**Dilli Haat INA, Aurobindo Marg, New Delhi 110023**

File No. FCB/91509/DTTDC/DHINA/2020/PF(2022)

**Terms and Conditions for allotment of stalls through e-auction in Dilli Haat INA**

1. The allotment shall be made to the highest e-bidder.
2. The bidders are advised to visit site before bidding & bring the material/goods as per size of stall
3. The bidder will be liable for his/her technical fault & DTTDC will not be responsible.

**A. Eligibility of Bidder/Documents required**

The following documents are required to be submitted by the bidder on portal along with the Application form (Eligibility Criteria).

1. One passport size photo of Artisan.
2. Copy of Artisan Card issued by Ministry of Textiles, Government of India/State Govt.
3. PAN Card Number of Artisan.
4. Aadhar Card for ID Proof of Artisan.
5. E-Auction Application Form duly filled in by Artisan along with required documents.
6. Goods and Service Tax Number, wherever applicable. If GST is not applicable bidder will submit following undertaking/certificate.

**Certificate/Undertaking to be submitted by the bidders who are not registered under GST**

“I / Ms.....hereby certify that Goods & Service Tax Registration is not applicable on me/agency as my/ our turnover is below the threshold limit, i.e, Rs.40.00 lakhs. I hereby enclose turnover proof in support of my certification/undertaking.

If found guilty of any of the above compliance, action can be taken by DTTDC and all expenditure can be recovered from me/agency.”

**7. Undertaking as per Annexure - 1**

**B. Earnest Money Deposit (EMD)**

4. An EMD equivalent to the Reserve Price is required to be deposited with DTTDC/DHINA. A copy of the demand draft or RTGS details favoring M/s DTTDC Ltd. towards EMD will be attached and uploaded along with the application form.



5. Separate DD/RTGS for each bid/stall will be submitted by the bidder. It will be mandatory for the bidder to make payment (either through RTGS or DD) only from his/her own bank account. In case EMD is received from a person, other than the bidder, the request/form of the bidder shall stand rejected without assigning any reason.
6. The Bank Details are **DTTDCLtd., PUNJAB NATIONAL BANK (P.N.B); A/C- 3978012100000010, IFSC CODE- PUNB0614800; PAN- AAACD0169J; GST no. 07AAACD0169J1ZS**
7. The original Demand Draft/ Banker's cheque must be submitted with DHINA authorities before starting of bidding process failing which the bidder would not be allowed to participate in the bidding process.
8. The balance amount of the bid amount over and above reserve price plus GST is to be deposited before taking over possession of the stall. In case, the bidder fails to deposit balance amount before taking over the possession, the earnest money will be forfeited.
9. Further if the bidder has applied for two bids in his/her name and one of the bids is H-1, the earnest money of the bid amount which is not H-1 bid, will also be adjusted from the due amount payable by the highest bidder.

### C. Security Deposit

10. A Security of **Rs.1,00,000/- (Rupees one lakh only)** in the form of demand draft will also be deposited by the successful bidder before taking over the possession. This security will be refunded without interest after allotment period is over.
  1. The vendors can deposit security amount of Rs.1.00 Lakh in the form of DD/Fixed Deposit/Bank Guarantee in favour of **DTTDCLtd.** Security amount must be from the bank account of the bidder only in whose name stall is allotted. The duration of Fixed Deposit/Bank Guarantee must be more than two months over and above the allotment period of a stall. (For example - in case the stall is allotted for three months, validity of Fixed Deposit/Bank Guarantee should be at least for five months.) In case the vendor gets the stalls in next e-auction process, he/she would be required to submit fresh fixed deposit/ bank guarantee unless the previous fixed deposit/bank guarantee is valid as per the above condition.
  2. In case vendor deposits full rent of the period of allotment along with electricity charges in advance before taking over the possession, such vendor would not be required to deposit the security amount.
11. In case, the allotment of stall is for more than one month, the bidder will deposit rent of the stall for second and subsequent months 10 days before expiry of the existing month.
12. One bidder can apply maximum of two stalls with one Digital Signature (DSC). In case,

any bidder is found to have got allotted more than two stalls, the allotment with the lower bid amount out of all allotted stalls by the said bidder will be treated as cancelled and the EMD amount will be forfeited.

13. In case of quoting wrong amount by the bidder in the bidding for any reasons what so ever, DTTDC/DHINA will not be held responsible and in case the bidder chooses not to take the stall after quoting the rates (being H-1) due to any reason what so ever the EMD will be forfeited. If the similar error is repeated in the next two bids then the party will be totally debarred for next two quarters and will not be allowed to bid for next two quarters.

#### **D. Operation of the Stalls**

14. Only authorized assistant appointed by crafts person/bidder is allowed to sit in their allotted stall. ID proof in the shape of Aadhar card/driving license/ passport etc. is mandatory for the authorized person/assistant to be submitted.
15. Crafts person/bidder and their assistants are advised to make their ID card/Entry card from DHINA soon after the allotment of stalls.
16. In case of emergency, the crafts person/bidder are required to either close their stalls or appoint their assistant to sit in the allotted stall and can take necessary help from the DHINA office.
17. No original allottee will sublet his/her stall to any other person. If found, the original allottee will be blacklisted for a period of **two quarters** and rental /security / his goods will be confiscated at the allottee's own risk and cost.
18. The allottee will not be allowed to surrender the stall during the period of allotment in any case. In case any allottee leaves the stall in between the allotted period, the security deposit will be forfeited and he /she will be barred for next two quarters for e-auction/bidding of the stall.
19. Shifting of stall by the allottee from one place to another place will not be allowed. However, DTTDC/DHINA may shift the stall from any place due to any exigency, for which vendor /operator will have no objection.
20. The stall has to be vacated on the last date in any condition.

#### **E. Encroachment and occupation of excess space**

21. The allottee will not be allowed to occupy extra area beyond the prescribed allotted area. The allottee will be liable to close the stall in case Dilli Haat authorities observe any encroachment.
22. Prescribed display area of 3 ft. as marked in front of stalls will be utilized by the artisan for display purpose only. If encroachment /occupation of space beyond display area is noticed, a penalty of Rs.1000, Rs.1500 and Rs.2000 per day would be levied for first, second and third

time respectively alongwith confiscation of displayed items on every occasion by DTTDC's authorities at the risk and expense of the artisan. Fourth time allotment would be cancelled, security amount would be forfeited and the allottee would be debarred for bidding and allotment of stall for next two quarters. The display are a can be removed by DHINA/DTTDC at anytime in view of any exigency.

#### **F. Sale of Specific items**

23. Crafts person/bidder is allowed to sell their products only as mentioned in Artisan card. Any violation may attract closure of the stall/imposition of penalty as prescribed under terms & conditions/forfeiture of rent and security deposit/ blacklisting or any other action as may deem fit. If bidder fills up the product, in the form, other than as mentioned in his/her artisan card, form will be rejected without assigning any reason.

#### **G. Electricity and maintenance of the stall and surroundings**

24. Electricity charges of Rs.5000 including GST per quarter per stall will be charged for maximum 10 bulbs only for each stall. The charges will be paid by the bidder before occupying the stall. For more than 10 bulbs, Rs.1000 per bulb will be charged for which vend or will take prior approval. And if the extra bulb is used without the approval of the authority, then Rs.2000 will be charged for each extra bulb towards penalty. Bulbs are to be arranged by the allottee himself/ herself.
25. Lights and Fans are available in each stall and should be switched off before closing the stall. The bidders are advised to use the light as per minimum requirement in day time to save the power consumption.

#### **H. Behavior with visitors**

26. Crafts person/bidder should keep good behavior with the visitors.
27. The bidders allotted the stall will take all precautions to avoid any complaint of visitors. If any complaint is received from visitors and after examination if it is found that there is merit in the complaint, DTTDC will take appropriate action which may include imposition of penalty up to Rs.10,000/-, closure of the stall, forfeiture of rent and debarment from bidding in future for two quarters, against the allottee depending upon the seriousness of the complaint.

#### **I. Timings**

28. Crafts person/bidder are required to be available in their allotted stalls (10.30AM to 10:00PM in summer) and (11.00 a.m. to 9.00 p.m. in winter - 01<sup>st</sup> December to 15<sup>th</sup> February). Stalls will be closed in their absence. In case of any change in timings due to any

reasons at any point of time, the bidder would be required to follow it without any liability on DTTDC/DHINA.

29. Crafts person/bidder should maintain cleanliness in and around Dilli Haat and co-operate with Dilli Haat authorities in maintaining cleanliness and decorum of Dilli Haat INA. No item will be kept in green areas/ planters.

#### **J. Miscellaneous**

30. Dilli Haat INA is a No Smoking Zone/ No Plastic Zone.
31. Crafts persons/bidders are under obligation to strictly adhere to this especially the ban on use and storage of single use plastic material.
32. The DTTDC/Dilli Haat INA reserves the right to cancel the bidding process/allotment at any time without assigning any reason.
33. No refund / relaxation in rent will be done in case of closure of Dilli Haat due to instructions from the Government of Delhi/India and any statutory and government body.
34. The operators of the stalls will strictly follow the Covid guidelines/health related guidelines /any other guide lines or orders Issued from time to time by the authorities/local government/government.
35. The successful bidder should keep ABC powder type 2 kg fire extinguisher a town cost for safety point of view. The fire extinguisher should be replaced before its expiry date.
36. All payments towards EMD, Rent, Electricity, Security Deposit and penalty will be made by the bidder from his/her own bank account.

#### **K. Relaxations**

37. MD & CEO, DTTDC is the competent authority to relax any of the above conditions in special circumstances. In case of any dispute with regard to any item to be sold from the stall ,the decision of the competent authority would be final. Incase of any overlapping and / or any clarity in any of the clauses/ conditions, the decision of the competent authority will be final.

#### **L. UndertakingbytheBidder**

I agree upon the above terms & conditions. I will strictly follow the rules and regulations of Dilli Haat INA. I will be liable to face necessary action against me,if found to be a defaulter.

Signature \_\_\_\_\_  
Name of the bidder \_\_\_\_\_  
Contact No. \_\_\_\_\_  
Address \_\_\_\_\_