

Delhi Tourism & Transportation Development Corporation Ltd.

Dilli Haat, INA Aurobindo Marg, New Delhi-110023

F.NO.FCB/91793/DHINA/DTTDC/2021-22

Dated: 04.07.2023

Subject -E-Auction of DTTDC's Stalls at Dilli Haat INA

for the period from 01.07.23 to 30.09.23

Website: <https://eauction.gov.in> Auction ID-2023_GNCT_33

It is informed that e-auction of DTTDC's stalls at Dilli Haat INA for the period from 01.07.23 to 30.09.23 initiated through e-auction ID no. Auction ID-2023_GNCT_33 for the period from 01.07.23 to 30.09.23 will start on the website of NIC <https://eauction.gov.in> as per the date & time schedule mentioned hereunder.

Date & time schedule for E- Auction

| S.NO | Particulars | Date and Time Schedule |
|------|---|------------------------|
| 1. | Published date | 05/07/23 at 10.00 AM |
| 2. | Request submission start date (Online submission of application form, DD/RTGS for EMD and other requisite documents, as per terms & conditions*) | 05/07/23 at 10.00 AM |
| 3. | Request Submission end date | 05/07/23 at 06.00 PM |
| 4. | Approval start date | 05/07/23 at 06.00 PM |
| 5. | Approval end date | 06/07/23 at 01.00 PM |
| 6. | Auction start date | 06/07/23 at 02.00 PM |
| 7. | Auction end date | 06/07/23 at 04.00 PM |
| 8. | Auction Extended close date | 06/07/23 at 04.00 PM |

*These documents are also required to be submitted in the office of Dilli Haat INA on or before 05/07/23 at 06.00 PM.

Bank details-DTTDCLtd., PUNJAB NATIONAL BANK (P.N.B); A/C-3978012100000010
IFSC CODE: - PUNB0614800; PANAAACD0169J; GST07AAACD0169J1ZS.

**Sanjeev Chugh
Chief Manager (DHINA)**

Copy to:

1. DY. Manager (DHINA)
2. Dy. Manager (IT) – with the request to upload on DTTDC's website
3. Notice Board
4. File

**Sanjeev Chugh
Chief Manager (DHINA)**

Delhi Tourism & Transportation Development Corporation Ltd.

Dilli Haat, INA, Aurobindo Marg, New Delhi -110023

F.NO.FCB/91793/DHINA/DTTDC/2021-22

Dated: 04.07.2023

**Subject - E Auction of DTTDC stalls at Dilli Haat INA
for the period from 01.07.23 to 30.09.23 (T&C apply)**

NIANo-2023_GNCT_33

Request for E-auction of DTTDC's Stall at Dilli Haat INA for the period from **01.07.23 to 30.09.23** will start from 10.00 AM on 05.07.2023 & will continue till 06:00 pm on 05.07.2023.

The live bidding will start at 02.00 PM on 06.07.23 and will close at 04.00 PM on 06.07.2023.

The due date for submission of form, documents and EMD is up to 6:00 pm on 05.07.2023. The E-auction will be available on www.eauction.gov.in.

The other details with regard to stalls / halls, their reserve price, EMD and Security to be deposited are as under:-

| S.No | Stall Category /Location | Total Area | Stall no. | Reserve Price permonth/ per stall | DD/R.T.G.S to be submitted for Earnest Money | Security |
|------|----------------------------------|------------------------|-----------|-----------------------------------|--|----------|
| 1. | Stalls at Stage Area (one stall) | 8x8 sq. ft. each Stall | Stage 18 | 60,000 | 61,000 | 1,00,000 |

Note:

1. Since the E-auction will be done on www.eauction.gov.in, all the bidders are required to do registration on the e-auction portal with Class-3 Digital Signature before participation.
2. This auction is for the period from 01.07.2023 to 30.09.2023 and rental and other charges will be deposited 100% in advance before taking the possession as per the terms & conditions (Annexure 1).
3. All the terms and conditions of Dilli Haat INA for allotment of stall as mentioned in the Application Form and Annexures must be followed by all allottee.

Bank details-DTTDCLtd,PUNJABNATIONALBANK(P.N.B);A/C-3978012100000010
IFSC CODE: - PUNB0614800; PANAAACD0169J; GST07AAACD0169J1ZS.

**Sanjeev Chugh
Manager(DHINA)**

On Website www.eauction.gov.in www.delhitourism.gov.in

Notice Board

Delhi Tourism & Transportation Development Corporation

Food & Craft Bazar-Dilli Haat-INA, New Delhi-110023

| E-Auction Application Form for Commercial stalls for the period from 01.07.2023 to 30.09.2023 | | |
|--|--|----------|
| 1. | Bidder's Name <i>(Fill in Capital Letters)</i> | |
| 2. | Photograph of the Bidder | |
| 3. | Stall no. Applied for | |
| 4. | Name of Company/Organization, if any <i>(Fill in Capital Letters)</i> | |
| 5. | Complete Address | |
| 6. | Name of the authorized representative /Helper (copies of ID proof to be attached) | 1. 2. |
| 7. | Product to be displayed/Sell <i>(fill only specific item)</i> | |
| 8. | Good & Services Tax Number or Artisan Card/Registration /Members from any Body/Council of Ministry of Textiles, Government of India, (copy to be attached) | |
| 9. | Aadhar Card & PAN Card No. (copies to be attached) | |
| 10. | EMD - Mode of Payment (Please tick) with proof | |
| 11. | Security Deposit of Rs.1,00,000/- <i>(Proof to be attached with application)</i> | |

Undertaking by the Bidder

I agree upon the terms & conditions as per Annexure A. I will strictly follow the rules and regulations of Dilli Haat INA. I will be liable to face necessary action against me, if found to be a defaulter.

Signature& Date :

Name of the bidder :

Contact No. :

Address :

File No.FCB/91509/DTTDC/DHINA/2020/PF (2022)

Terms and Conditions for allotment of stalls through e-auction in Dilli Haat INA

1. The allotment shall be made to the highest e-bidder.
2. The bidders are advised to visit site before bidding & bring their material/goods as per size of stall
3. The bidder will liable for his/her technical fault & DTTDC will not be responsible.

A. Eligibility of Bidder/ Documents required

The following documents are required to be submitted by the bidder on portal along with the Application form (Eligibility Criteria).

4. One Passport size Photo of bidder,
5. Photocopies of Good & Services Tax Number or Artisan Card/Registration /Members from any Body/Council of Ministry of Textiles, Government of India, PAN Card &
6. Aadhar card for ID proof

B. Earnest Money Deposit (EMD)

7. **An EMD equivalent to the Reserve Price is required to be deposited with DTTDC/DHINA.** A copy of the demand draft or RTGS details favouring M/s DTTDC Ltd. towards EMD will be attached and uploaded along with the application form.
8. Separate DD / RTGS for each bid / stall will be submitted by the bidder
9. The Bank Details are **DTTDC Ltd., PUNJAB NATIONAL BANK (P.N.B); A/C- 3978012100000010, IFSC CODE - PUNB0614800; PAN - AAACD0169J; GST no.07AAACD0169J1ZS**
10. The original Demand Draft/ Banker's cheque must be submitted with DHINA authorities before starting of bidding process failing which the bidder would not be allowed to participate in the bidding process.
11. The balance amount of the bid amount over and above reserve price plus GST is to be deposited before taking over possession of the stall. In case, the bidder fails to deposit balance amount before taking over the possession, the earnest money will be forfeited.
12. Further if the bidder has applied for two bids in his/her name and one of the bids is H-1, the earnest money of the bid amount which is not H-1 bid, will also be adjusted from the due amount payable by the highest bidder.

C. Security Deposit

13. **A Security of Rs.1,00,000/- (Rupees one lakh only)** in the form of demand draft will also be deposited by the successful bidder before taking over the possession. This security will be refunded without interest after allotment period is over.
14. In case, the allotment of stall is for more than one month, the bidder will deposit rent of the stall for second and subsequent months 10 days before expiry of the existing month.

15. One bidder can apply maximum of two stalls with one Digital Signature (DSC). In case, any bidder is found to have got allotted more than two stalls, the allotment with the lower bid amount out of all allotted stalls by the said bidder will be treated as cancelled and the EMD amount will be forfeited.
16. In case of quoting wrong amount by the bidder in the bidding for any reasons whatsoever, DTTDC/DHINA will not be held responsible and in case the bidder chooses not to take the stall after quoting the rates (being H-1) due to any reason whatsoever the EMD will be forfeited. If the similar error is repeated in the next two bids then the party will be totally debarred for next two quarters and will not be allowed to bid for next two quarters.

D. Operation of the Stalls

17. Only authorized assistant appointed by crafts person/bidder is allowed to sit in their allotted stall. ID proof in the shape of Aadhar card/driving license/ passport etc. is mandatory for the authorized person/assistant to be submitted.
18. Crafts person/bidder and their assistants are advised to make their ID card/Entry card from DHINA soon after the allotment of stalls.
19. In case of emergency, the crafts person/bidder are required to either close their stalls or appoint their assistant to sit in the allotted stall and can take necessary help from the DHINA office.
20. No original allottee will sublet his/her stall to any other person. If found, the original allottee will be blacklisted for a period of **two quarters** and rental /security / his goods will be confiscated at the allottee's own risk and cost.
21. The allottee will not be allowed to surrender the stall during the period of allotment in any case. In case any allottee leaves the stall in between the allotted period, the security deposit will be forfeited and he will be barred for next two quarters for e-auction/bidding of the stall.
22. Shifting of stall by the allottee from one place to another place will not be allowed. However, DTTDC/DHINA may shift the stall from any place due to any exigency, for which vendor/operator will have no objection.
23. The stall has to be vacated on the last date in any condition.

E. Encroachment and occupation of excess space

24. The allottee will not be allowed to occupy extra area beyond the prescribed allotted area. The allottee will liable to close the stall in case Dilli Haat authorities observe any encroachment.
25. Allottee should confine his/her display/sale of his craft items within stall allotted.
26. A display area of 3'0'(ft.) X3'0'(ft.) at a height of 4'0"(ft.) may be allowed little away from their respective stall for display purpose only wherever space is available. If encroachment / occupation of space beyond their stall / display area is noticed, a penalty of Rs.1000, Rs.1500 and Rs.2000 per day would be levied for first, second and third time respectively. Fourth time his allotment would be cancelled, security amount would be forfeited and the allottee would be debarred for bidding and allotment of stall for next two quarters. The display area can be removed by DHINA/DTTDC at any time in view of any exigency.

F. Sale of Specific items

27. Crafts person/bidder is allowed to sell their handloom, handicraft & other products only as will be declared at the time of bidding in the e-bidding form/Application.

G. Electricity and maintenance of the stall and surroundings

28. Electricity charges of Rs.5000 per month per stall will be charged for maximum 10 bulbs only for each stall. The charges will be paid by the bidder before occupying the stall. For more than 10 bulbs, Rs.1000 per bulb will be charged for which vendor will take prior approval. And if the extra bulb is used without the approval of the authority, then Rs.2000 will be charged for each extra bulb towards penalty. Bulbs are to be arranged by the allottee himself/ herself.
29. Lights and Fans are available in each stall and should be switched off before closing the stall. The bidders are advised to use the light as per minimum requirement in day time to save the power consumption.

H. Behaviour with visitors

30. Crafts person/bidder should keep good behaviour with the visitors.
31. The bidders allotted the stall will take all precautions to avoid any complaint of visitors. If any complaint is received from visitors and after examination if it is found that there is merit in the complaint, DTTDC will take appropriate action which may include imposition of penalty up to Rs.10,000/-, closure of the stall, forfeiture of rent and debarment from bidding in future for two quarters, against the allottee depending upon the seriousness of the complaint.

I. Timings

32. Crafts person/bidder are required to be available in their allotted stalls (10.30 AM to 10:00 PM in summer) and (11.00 a.m. to 9.00 p.m. in winter - 01st December to 15th February). Stalls will be closed in their absence. In case of any change in timings due to any reasons at any point of time, the bidder would be required to follow it without any liability on DTTDC/DHINA.
33. Crafts person/bidder should maintain cleanliness in and around Dilli Haat and cooperate with Dilli Haat authorities in maintaining cleanliness and decorum of Dilli Haat INA. No item will be kept in green areas / planters.

J. Miscellaneous

34. Dilli Haat INA is a No Smoking Zone/ No Plastic Zone.
35. Crafts persons/bidders are under obligation to strictly adhere to this especially the ban on use and storage of single use plastic material.
36. The DTTDC/Dilli Haat INA reserves the right to cancel the bidding process/allotment at any time without assigning any reason.
37. No refund / relaxation in rent will be done in case of closure of Dilli Haat due to instructions from the Government of Delhi / India and any statutory and government body.
38. The operators of the stalls will strictly follow the Covid guidelines / health related guidelines / any other guidelines or orders issued from time to time by the authorities/local government/government.
39. The successful bidder should keep ABC powder type 2 kg fire extinguisher at own cost for safety point of view. The fire extinguisher should be replaced before its expiry date.

K. Relaxations

40. MD & CEO, DTTDC is the competent authority to relax any of the above conditions in special circumstances. In case of any dispute with regard to any item to be sold from the stall, the decision of the competent authority would be final. In case of any overlapping and / or any clarity in any of the clauses/ conditions, the decision of the competent authority will be final.

L. Undertaking by the Bidder

I agree upon the above terms & conditions. I will strictly follow the rules and regulations of Dilli Haat INA. I will be liable to face necessary action against me, if found to be a defaulter.

Signature :

Name of the bidder :

Contact No. :

Address :

