

Restructuring of Posts and Proposed Draft Recruitment Rules in DTTDC- 2024 (Annexure-V)

**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Dy. Manager (Tourism/IO/Festival Coordination)

S. No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
1.	Name of post	Dy. Manager (Tourism/ IO/ Festival Coordination)	Dy. Manager (Tourism)
2.	Number of posts	09 (Nine)	09* (Nine) – 2024 *subject to variation dependent on workload.
3.	Classification	Group A	Group A
4.	Pay Band and Grade Pay /Pay Scale / Level	2200-4000 / Level-10	Level-10
5.	Whether Selection post or non-selection post	Selection	Selection
6.	Age limit for direct recruits.	40 (Relaxable for SC/ST and departmental candidates as per rules.)	35 years
7.	Educational and other qualifications required for direct recruits.	Graduate with Diploma in Tourism Management OR Graduate in Tourism with eight years' experience on the post equivalent to the post of Asstt. Manager	Masters in Tourism or Post Graduate Diploma in Tourism or Post Graduate Diploma in Travel & Tourism Experience - 03 years in the field of Tourism or Travel.
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	No	No
9.	Period of probation, if any.	Two years	2 years.
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	Promotion failing which by transfer on deputation both failing which by Direct Recruitment.	100% by promotion failing which by deputation and failing both by direct recruitment.
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	<u>PROMOTION</u> Asstt. Mgr. (Inf.) with atleast 5 years regular service in the grade. <u>TRANSFER ON DEPUTATION</u> Persons holding analogues posts in the Central /State Govt. /other Autonomous bodies <u>DIRECT RECRUITMENT</u> As per Col. 10	Promotion Assistant Manager (Tourism) / Assistant Manager (Adventure Tourism) (Level-7) with 05 years of regular service in the grade failing which Assistant Manager (Tourism)/ Assistant Manager (Adventure Tourism) in Level-7 with 10 years of combined regular service in the Level-7 & 6 <u>Deputation (ISTC)</u> Officers under the Central/State Government/UTs/Universities/Recognized Research Institutions/ PSUs/ Autonomous or Statutory Organizations: (a) (i) holding posts in Level-10 on regular basis in the parent cadre or department; or

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S. No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
			<p>(ii) with 5 years' service in the grade rendered after appointment thereto on a regular basis in posts in Level-7 in the parent cadre/department; and</p> <p>(b) Possessing the following educational qualifications and experience .</p> <p>As per S.No.7</p> <p>Note 1: Period of deputation including period of deputation spent in any other ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years.</p> <p>(The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.)</p> <p>(Officers from different corporations of Government of NCT of Delhi will be given preference)</p>
12.	If a Departmental Promotion Committee exists, what is the composition?	As determined by the Chairman from time to time.	As may be constituted by Competent Authority.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	No	Not applicable

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**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Assistant Manager (Tourism)

S. No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
1.	Name of post	Assistant Manager (Tourism)	Assistant Manager (Tourism)
2.	Number of posts	14	14* (Fourteen)- 2024 *subject to variation dependent on workload.
3.	Classification	Group B	Group-B
4.	Pay Band and Grade Pay /Pay Scale / Level	6500-200-10500 (Pre-revised)/ Level-7	Level-7
5.	Whether Selection post or non-selection post	Selection	Selection
6.	Age limit for direct recruits.	35 years	30 years
7.	Educational and other qualifications required for direct recruits.	Graduate with diploma in Tourism / PR / Degree in Tourism with 03 years' experience in the Tourism & Public Relation.	Masters in Tourism or Post Graduate Diploma in Tourism or Post Graduate Diploma in Travel & Tourism. Experience - 03 years in the field of Tourism or Travel.
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Graduate with minimum 5 years' experience in the feeder post of AG-I (Tourism)	Age- No Educational qualification – Must be a Graduate
9.	Period of probation, if any.		2 years
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% by promotion from feeder cadre.	60% by promotion failing which by deputation. 40% by direct recruitment.
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	Graduate with minimum 05 years' experience in the feeder post of AG-1 (Tourism)	<u>Promotion</u> Assistant Grade-1 (Tourism) in Level-6 with 05 years regular service in the Grade failing which AG-1 (Tourism) in Level-6 with 15 years of combined regular service in the Level-6 & 4. <u>Deputation (ISTC)</u> Officers under the Central/State Government/ UTs/ Universities /Recognized Research Institutions/ PSUs/ Autonomous or Statutory Organizations: (a) (i) Holding posts in Level- 7 on regular basis in the parent cadre or department; or (ii) with 5 years' service in the grade rendered after appointment thereto on a regular basis in posts in

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S. No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
			<p align="center">Level-6 in the parent cadre/department; and</p> <p>(b) Possessing the educational qualifications and experience prescribed for Direct Recruits under Col. 7.</p> <p>Note 1: Period of deputation including period of deputation spent in any other ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years.</p> <p>(The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.)</p> <p>(Officers from different corporations of Government of NCT of Delhi will be given preference)</p>
12.	If a Departmental Promotion Committee exists, what is the composition?		As may be constituted by Competent Authority.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.		Not applicable

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**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Assistant Grade - 1 (Tourism)

S. No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
1.	Name of post	AG-I (Tourism / Inf.)	Assistant Grade-I (Tourism)
2.	Number of posts	18	18* (Eighteen) – 2024 *subject to variation dependent on workload.
3.	Classification	Group C	Group B
4.	Pay Band and Grade Pay /Pay Scale / Level	Level-6	Level-6
5.	Whether Selection post or non-selection post	N.S.	Non-Selection
6.	Age limit for direct recruits.	N.A.	Not applicable
7.	Educational and other qualifications required for direct recruits.	Graduate with 4 years' experience in the feeder cadre in the respective department.	Not applicable
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Age No Qualification as per column no. 11	Not applicable
9.	Period of probation, if any.	N.A.	02 years.
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% promotion	100% by promotion
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	<u>In case of promotion</u> Graduate with 10 years' experience of the feeder post of ATC on the basis of seniority subject to fitness.	<u>Promotion</u> Assistant Tourist Counsellor (Level-4) with 10 years regular service in the grade failing which ATC Level-4 with 18 years of combined regular service in Level-2 & 4.
12.	If a Departmental Promotion Committee exists, what is the composition?	As may be constituted by CMD.	As may be constituted by Competent Authority.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	N.A.	Not applicable

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**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
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Recruitment Rules for the Post of Assistant Tourist Counsellor

S. No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
1.	Name of post	Assistant Tourist Counsellor	Assistant Tourist Counsellor
2.	Number of posts	21 (Twenty one)	21* (Twenty one) – 2024 *subject to variation dependent on workload.
3.	Classification	Group-C	Group-C
4.	Pay Band and Grade Pay /Pay Scale / Level	Level-4 (7 th CPC)	Level-4
5.	Whether Selection post or non-selection post	Non-Selection	Non-Selection
6.	Age limit for direct recruits.	30 years	27 years
7.	Educational and other qualifications required for direct recruits.	Graduate with Tourism as a subject from recognized university with 50% marks in aggregate or Graduate with Diploma in Tourism from a recognized university of its equivalent with 50% marks in aggregate in the Diploma or MA (History) from a recognized university with 05 years' service in the Level-2.	Graduate in Tourism Or Masters in Tourism Or MA History from a recognised University.
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Age – No Qualification - Yes	Age - No Educational Qualification - <u>Graduate in any discipline</u>
9.	Period of probation, if any.	01 year	2 years
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% by promotion failing which by DR.	100% by promotion failing which by direct recruitment.
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	Promotion – Graduate with 08 years' experience in the cadre of Ticket Window Clerk/ Cash-Cum Record Clerk/Typist/Jr. Motor Boat Driver/Jr. Transport Counter Assistant/Sales Girl/ Life Guard in the Level-2 rendered after appointment thereto on a regular basis subject to rejection of the unit from the cadre.	Promotion <u>From Ticket Window Clerk/ Life Guard in Level-2 with 08 years' regular service in the Grade.</u>
12.	If a Departmental Promotion Committee exists, what is the composition?	1. Company Secretary- Chairman 2. Chief Manager / Manager as SC/ST representative – Member 3. Chief Manager (Personnel)/ Manager (Personnel) - Member	As may be constituted by competent authority.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable	Not applicable

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**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Assistant Grade - 1 (Transport)

S. No.	Particulars	Proposed Recruitment Rules
1.	Name of post	Assistant Grade-I (Transport)
2.	Number of posts	1* (One) – 2024 *subject to variation dependent on workload.
3.	Classification	Group B
4.	Pay Band and Grade Pay /Pay Scale / Level	Level-6
5.	Whether Selection post or non-selection post	Non-Selection
6.	Age limit for direct recruits.	Not applicable
7.	Educational and other qualifications required for direct recruits.	Not applicable
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not applicable
9.	Period of probation, if any.	02 years.
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% by promotion
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	Promotion Transport Counter Assistant (Level-4) with 10 years regular service in the grade failing which Transport Counter Assistant Level-4 with 18 years of combined regular service in Level-2 & 4.
12.	If a Departmental Promotion Committee exists, what is the composition?	As may be constituted by Competent Authority.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable

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**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
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Recruitment Rules for the Post of Transport Counter Assistant

S. No.	Particulars	Proposed Recruitment Rules
1.	Name of post	Transport Counter Assistant
2.	Number of posts	2* (Two) – 2024 *subject to variation dependent on workload.
3.	Classification	Group-C
4.	Pay Band and Grade Pay /Pay Scale / Level	Level-4
5.	Whether Selection post or non-selection post	Non-Selection
6.	Age limit for direct recruits.	27 years
7.	Educational and other qualifications required for direct recruits.	Not applicable
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Age - No Educational Qualification - <u>Graduate in any discipline</u>
9.	Period of probation, if any.	2 years
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% by promotion failing which by direct recruitment.
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	Promotion <u>From Jr. Drivers in Level-2 with 08 years' regular service in the Grade.</u>
12.	If a Departmental Promotion Committee exists, what is the composition?	4. As may be constituted by competent authority.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable

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**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
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Recruitment Rules for the Post of Sr. Driver

S.No.	Particulars	Proposed Recruitment Rules
1.	Name of post	Sr. Driver
2.	Number of posts	09* (Nine) - 2024* subject to variation dependent on workload.
3.	Classification	Group B
4.	Level in the pay matrix	Level-6
5.	Whether Selection post or non-selection post	Selection
6.	Age limit for direct recruits.	Not applicable
7.	Educational and other qualifications required for direct recruits.	Not applicable
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Age- Not applicable Educational Qualification- 8 th passed with a valid HMV Driving licence & Tourist Badge
9.	Period of probation, if any.	2 years
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% by promotion
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	<u>Promotion</u> Driver (Level-4) with 10 years of regular service in the Grade failing which Drivers (Level-4) with 18 years of combined regular service in Level-04 & 02.
12.	If a Departmental Promotion Committee exists, what is the composition?	As may be constituted by Competent Authority.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable

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Recruitment Rules for the Post of Driver

S.No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
1	Name of post	Driver	Driver
2	Number of posts	20	10* (Ten) - 2024* subject to variation dependent on workload.
3	Classification	Group C	Group C
4	Level in the pay matrix	Level-4	Level-4
5	Whether Selection post or non-selection post	Non Selection	Non Selection
6	Age limit for direct recruits.		Not applicable
7	Educational and other qualifications required for direct recruits.	8 th passed with a valid HMV Driving licence & Tourist Badge with 3 years' experience in driving LMV/HMV for Jr. scale and 8 years driving experience for Sr. scale in some tourist organization of repute	Not applicable
8	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Age Relaxable	Age- Not applicable Educational Qualification- 8 th passed with a valid HMV Driving licence & Tourist Badge
9	Period of probation, if any.	One year (in case of DR)	Not applicable
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	50% promotion from drivers in Jr. scale failing which by direct recruitment. 50% by direct recruitment.	100% by promotion
11	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.		<u>Promotion</u> Jr. Driver (Level-2) with 08 years of regular service in the Grade.
12	If a Departmental Promotion Committee exists, what is the composition?		As may be constituted by Competent Authority.
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment.		Not applicable

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**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Junior Driver

S.No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
1	Name of post	Junior Driver	Junior Driver
2	Number of posts	20	02* (Two) - 2024* subject to variation dependent on workload.
3	Classification	Group C	Group C
4	Level in the pay matrix	Level-4	Level-4
5	Whether Selection post or non-selection post	Non Selection	Non Selection
6	Age limit for direct recruits.		Not applicable
7	Educational and other qualifications required for direct recruits.	8 th passed with a valid HMV Driving licence & Tourist Badge with 3 years' experience in driving LMV/HMV for Jr. scale and 8 years driving experience for Sr. scale in some tourist organization of repute	Not applicable
8	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Age Relaxable	Qualification- 8 th passed with a valid HMV Driving licence & Tourist Badge
9	Period of probation, if any.	One year (in case of DR)	Not applicable
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	50% promotion from drivers in Jr. scale failing which by direct recruitment. 50% by direct recruitment.	100% by promotion
11	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.		Promotion MTS (Cleaner) (Level-1) with 03 years of regular service in the Grade.
12	If a Departmental Promotion Committee exists, what is the composition?		As may be constituted by Competent Authority.
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment.		Not applicable

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**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Dy. Manager (International Air Ticketing)

S. No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
1.	Name of post	Dy. Manager (International Air Ticketing)	Dy. Manager (International Air Ticketing)
2.	Number of posts	1	1* (One)- 2024 *subject to variation dependent on workload.
3.	Classification	Group A	Group A
4.	Level in the pay matrix	Level-10	Level-10
5.	Whether Selection post or non-selection post	Selection	Selection
6.	Age limit for direct recruits.	40 years	Not applicable
7.	Educational and other qualifications required for direct recruits.	Graduate with diploma course conducted by IATA/UFTAA or a graduate in Tourism with a certificate course in Ticketing Reservation, Fare construction etc. approved by IATA with 8 yrs. Experience in the International Air Ticketing fare.	Not applicable
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Yes	Not applicable
9.	Period of probation, if any.	Two years	2 years
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	D.R. or deputation / transfer of service.	Deputation (including short term contract)/ Promotion
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	Deputation as in Col.No.8	<p>Deputation (including short term contract):</p> <p>Officers of the Central Government, State Government, Union Territory Administration, Autonomous or Statutory Bodies, Public Sector Undertakings, Universities or Recognized Research or Training and Development Institutes:</p> <p>(A)</p> <p>a) Holding posts in Level 10 in the Pay Matrix; OR</p> <p>b) With 5 years of service in posts in</p>

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S. No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
			<p>Level-7 in the Pay Matrix; OR</p> <p>c) With 10 years of service in posts in Level-6 in the Pay Matrix;</p> <p>AND</p> <p>(B) with the following educational qualifications and experience :</p> <p>Graduate with diploma course conducted by IATA/UFTAA or a graduate in Tourism with a certificate course in Ticketing Reservation, Fare construction etc. approved by IATA. Experience in the International Air Ticketing fare.</p> <p>Note 1: Period of deputation including period of deputation spent in any other ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years.</p> <p>Note 1: Qualifications are Relaxable at the discretion of the DTTDC in the case of candidates otherwise well qualified.</p> <p>Note 2: The qualification(s) regarding experience is relaxable at the discretion of the DTTDC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of, DTTDC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p> <p>The departmental Assistant</p>

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S. No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
			<p>Manager (IAT) (L-6) in DTTDC with 05 years of service in the grade shall also be considered along with others and in case s/he is selected, the post of Dy. Manager (IAT) shall be deemed to have been filled by promotion.</p> <p>(The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.)</p> <p>(Officers from different corporations of Government of NCT of Delhi will be given preference)</p>
12.	If a Departmental Promotion Committee exists, what is the composition?	MD/Chief Executive	As may be constituted by competent authority.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	N.A.	N.A.

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**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
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Recruitment Rules for the Post of Assistant Manager (International Air Ticketing)

S. No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
1.	Name of post	Assistant Manager (International Air Ticketing)	Assistant Manager (International Air Ticketing)
2.	Number of posts	1	1* (one) – 2024 *subject to variation dependent on workload.
3.	Classification	Group B	Group - B
4.	Level in the pay matrix	Rs.1640-2900 (C.D.A.)	Level-7
5.	Whether Selection post or non-selection post		Selection
6.	Age limit for direct recruits.	35 years	30 years
7.	Educational and other qualifications required for direct recruits.	Graduate with diploma course conducted by IATA/UFTAA or a graduate in Tsm. With a certificate course in Ticketing Reservation Fare construction etc. approved by IATA, with 5 yrs. Exp. In the International Air Ticketing Reservation Fare construction etc. out of which 4 yrs. Recent exp. Should be with approved IATA Agent.	Graduate with diploma course conducted by IATA/UFTAA or a graduate in Tourism With a certificate course in Ticketing Reservation Fare construction etc. approved by IATA, with 5 years' experience in the International Air Ticketing, Reservation, Fare construction etc. out of which 4 yrs. recent experience should be with approved IATA Agent.
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Yes.	Not applicable
9.	Period of probation, if any.	2 years	02 years
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	Direct Recruitment	100% by Direct Recruitment
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	Direct Recruitment	Not applicable
12.	If a Departmental Promotion Committee exists, what is the composition?	M.D./Chief Executive	As may be constituted by competent authority.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	N.A.	Not applicable.

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**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Dy. Manager (Adventure Tourism)

S.No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
1	Name of post	Dy. Manager (Adventure Tourism)	Dy. Manager (Adventure Tourism)
2	Number of posts	01 (One) - 2020	01* (One) – 2024 *subject to variation dependent on workload.
3	Classification	Group A	Group A
4	Pay Band and Grade Pay /Pay Scale / Level	Level-10	Level-10
5	Whether Selection post or non-selection post	Selection	Selection
6	Age limit for direct recruits.	45 years	Not applicable
9	Period of probation, if any.	01 years (In case of DR)	2 years
7	Educational and other qualifications required for direct recruits.	Degree from a recognized University along with certified course in Adventure Tourism/ Adventure Sports from recognized Institute. 05 years' experience in the field of Adventure Tourism / Water Sports/ Mountaineering or similar Adventure activities. The candidates having experience of conducting Group Adventure Tour is desirable.	Not applicable
8	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Age- No Qualification - Yes	Not applicable
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% Promotion failing which by Direct Recruitment	100% Promotion
11	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	Promotion : Assistant Manager (Adventure Tourism) in the Level-7 with 5 years' experience on the same post on a regular basis having qualification of Graduate from recognized university along with certified course in Adventure Tourism / Adventure Sports	Assistant Manager (Adventure Tourism) (Level-7) with 05 years of regular service in the grade failing which Assistant Manager (Adventure Tourism) in Level-7 with 10 years of combined regular service in the Level-7 & 6
12	If a Departmental Promotion Committee exists, what is the composition?	1. Company Secretary – Chairman 2. Chief Manager / Manager as SC/ST representative – member 3. Chief Manager (Personnel)/ Manager (Personnel)- Member	As may be constituted by competent authority.
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable.	Not applicable.

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Recruitment Rules for the Post of Sr. Life Guard

S.No.	Particulars	Proposed Recruitment Rules
1	Name of post	Sr. Life Guard
2	Number of posts	02* (Two) – 2024 *subject to variation dependent on workload.
3	Classification	Group C
4	Pay Band and Grade Pay /Pay Scale / Level	Level-4
5	Whether Selection post or non-selection post	Non-Selection
6	Age limit for direct recruits.	Not applicable
7	Educational and other qualifications required for direct recruits.	Not applicable
8	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not applicable
9	Period of probation, if any.	Not applicable
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% by promotion.
11	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	<u>Promotion</u> Life Guards (Level-2) with 08 years of regular service in the grade.
12	If a Departmental Promotion Committee exists, what is the composition?	As may be constituted by competent authority.
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable

Restructuring of Posts and Proposed Draft Recruitment Rules in DTTDC- 2024 (Annexure-V)

**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Life Guard

S.No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
1	Name of post	Life Guard	Life Guard
2	Number of posts	04	02* (Two) – 2024 *subject to variation dependent on workload.
3	Classification	Group C	Group C
4	Pay Band and Grade Pay /Pay Scale / Level	950-1500 (Level-2)	Level-2
5	Whether Selection post or non-selection post	Selection	Not applicable
6	Age limit for direct recruits.	25 years	25 years
7	Educational and other qualifications required for direct recruits.	Matric or equivalent certificate in First Aid. Certificate in swimming, good knowledge of life saving techniques.	Matric or equivalent certificate in First Aid Certificate in swimming, good knowledge of life saving techniques.
8	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Educational Qualification – yes Age - No	Not applicable
9	Period of probation, if any.	One year	Two years
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	50% by promotion 50% by D.R.	100% by D.R.
11	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	<u>In case of promotion</u> Amongst Helper (W/S) who have undergone training of life guard on seniority basis. <u>In case of DR</u> As per col. No. 8	Not applicable
12	If a Departmental Promotion Committee exists, what is the composition?	As may be constituted by MD/CE	As may be constituted by competent authority.
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment.		Not applicable

Restructuring of Posts and Proposed Draft Recruitment Rules in DTTDC- 2024 (Annexure-V)

**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Dy. Manager (DITTM)

S.No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
1.	Name of post	Dy. Manager (DITTM)	Dy. Manager (DITTM)
2.	Number of posts	01 (ONE)-2020	*01 (one) – 2024 *subject to variation dependent on workload.
3.	Classification	Group A	Group A
4.	Pay Band and Grade Pay /Pay Scale / Level	Level-10 (7 th CPC)	Level-10 (7 th CPC)
5.	Whether Selection post or non-selection post	Selection	Selection
6.	Age limit for direct recruits.	35 years	35 years
7.	Educational and other qualifications required for direct recruits.	MBA in Tourism & Travel from recognized Institution with 3 years' experience in the line.	Not applicable
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Age-No Qualification - Yes	Not applicable
9.	Period of probation, if any.	02 years	02 years
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% by Promotion, failing which by Direct Recruitment	Deputation (including short term contract) / Promotion
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	Promotion :- Graduate with 5 years' experience in the feeder post of programme officer in the level (level -7) on the basis of seniority subject to rejection of the unfit from the cadre rendered after appointment thereto on a regular basis.	Deputation (including short term contract): Officers of the Central Government, State Government, Union Territory Administration, Autonomous or Statutory Bodies, Public Sector Undertakings, Universities or Recognized Research or Training and Development Institutes: (A) a) Holding posts in Level 10 in the Pay Matrix; OR b) With 5 years of service in posts in

Restructuring of Posts and Proposed Draft Recruitment Rules in DTTDC- 2024 (Annexure-V)

S.No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
			<p align="center">Level-7 in the Pay Matrix;</p> <p>AND</p> <p>(B) with the following educational qualifications and experience :</p> <p><u>Essential</u></p> <p>Graduate with 05 years' regular service in Level-7.</p> <p><u>Desirable</u></p> <p>Experience in the field of working of educational Institutes / schools / colleges etc.</p> <p>Note 1: Qualifications are Relaxable at the discretion of the DTTDC in the case of candidates otherwise well qualified.</p> <p>Note 2: The qualification(s) regarding experience is relaxable at the discretion of the DTTDC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of, DTTDC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p> <p>The departmental Assistant Manager (DITTM) (L-7) in DTTDC with 05 years of service in the grade shall also be considered along with others and in case s/he is selected, the post of Dy. Manager (DITTM) shall be deemed to have been filled by promotion.</p> <p>(The period of deputation including the period of</p>

Restructuring of Posts and Proposed Draft Recruitment Rules in DTTDC- 2024 (Annexure-V)

S.No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
			<p>deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization / Department of the Central Government shall ordinarily not exceed 3 years.)</p> <p>Note: The maximum age limit for appointment by deputation shall be not exceeding fifty-six years as on the closing date of receipt of applications.</p>
12.	If a Departmental Promotion Committee exists, what is the composition?	<p>1.Company Secy.-Chairman</p> <p>2.Chief Manager/Manager as SC/ST representative-Member</p> <p>3.Chief Manager (personnel)/Manager (Personnel)-Member</p>	As may be constituted by Competent Authority.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable	Not applicable

Restructuring of Posts and Proposed Draft Recruitment Rules in DTTDC- 2024 (Annexure-V)

**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Dy. Manager (Public Relation and Publicity)

S.No	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
1.	Name of post	Dy. Manager (Public Relations & Publicity)-2 Dy. Manager (Printing & Publishing)-1	Dy. Manager (Public Relations & Publicity)
2.	Number of posts	Three	03* (Three) – 2024 *subject to variation dependent on workload.
3.	Classification	Group A	Group A
4.	Pay Band and Grade Pay /Pay Scale / Level	Rs. 15600-39100 (Grade pay Rs.5400)	Level-11 (7 th CPC)
5.	Whether Selection post or non-selection post	Selection	Selection
6.	Age limit for direct recruits.	35 years	Not applicable
7.	Educational and other qualifications required for direct recruits.	Graduate with Post Graduate Diploma in Mass Communication /Public relations from a recognized University /Institution with 7 years' experience in Public Relations, Publicity, Journalism, Publication and Drafting of Press Notes.	Not applicable
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not applicable	Not applicable
9.	Period of probation, if any.	One year, in case of direct recruitment.	2 years
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% by promotion from amongst Assistant Manager (Production) and Assistant Manager (PR) / Assistant Manager (Coordination) on seniority with five years of service failing which by other Assistant Managers (Tourism inter se seniority with five years of service failing which by transfer from other cadres failing which by deputation failing which by direct recruitment.	100% by promotion
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	<u>In case of Promotion</u> Qualification as per Col No. 9 <u>In case of deputation / direct recruitment</u> Qualification as per Col No.8	Promotion Assistant Manager (PR/ Coordination) (Level-7) with 05 years of regular service in the grade failing which by Assistant Managers (Tourism) / Assistant Manager (Adventure Tourism)

Restructuring of Posts and Proposed Draft Recruitment Rules in DTTDC- 2024 (Annexure-V)

S.No	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
			(Level-7) with 05 years of regular service in the grade failing both Assistant Manager (PR / Coordination) (Level-7) with 10 years of regular combined service in Level-6 & 7 failing which Assistant Managers (Tourism) / Assistant Manager (Adventure Tourism) (Level-7) with 10 years of regular combined service in Level-6 & 7.
12.	If a Departmental Promotion Committee exists, what is the composition?	As may be constituted by the Competent Authority.	As may be constituted by the Competent Authority.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable.	Not applicable.

Restructuring of Posts and Proposed Draft Recruitment Rules in DTTDC- 2024 (Annexure-V)

**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Assistant Manager (Coordination/Public Relations)

S.No	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
1.	Name of post	Assistant Manager (Coordination/Public Relation)	Assistant Manager (Public Relations)
2.	Number of posts	One - 2020	01* (One) – 2024 *subject to variation dependent on workload.
3.	Classification	Group B	Group B
4.	Pay Band and Grade Pay /Pay Scale / Level	Level- 7 (7 th CPC)	Level- 7 (7 th CPC)
5.	Whether Selection post or non-selection post	Selection	Selection
6.	Age limit for direct recruits.	32 years	30 years
7.	Educational and other qualifications required for direct recruits.	Graduate with 03 years' experience in line.	Graduate with Diploma in PR/ Advertising/ Mass Communication/ Journalism and experience of 02 years in the field.
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not applicable	Not applicable
9.	Period of probation, if any.	Two years	02 years
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	Not applicable	100% by Deputation failing which by Direct Recruitment
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	The post to be filled by the appointee must be working as Assistant Manager in the Level-7 and must have the experience of working in MD/GM office for atleast 15 years in different capacity.	<p><u>Deputation (ISTC)</u></p> <p>Officers under the Central/State Government/UTs/Universities/Recognized Research Institutions/PSUs/ Autonomous or Statutory Organizations:</p> <p>(a)</p> <p>(i) Holding posts in Level-7 on regular basis in the parent cadre or department; or</p> <p>(ii) with 5 years' service in the grade rendered after appointment thereto on a regular basis in posts in Level-6 in the parent cadre/department; and</p> <p>(b) Possessing the educational</p>

Restructuring of Posts and Proposed Draft Recruitment Rules in DTTDC- 2024 (Annexure-V)

S.No	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
			<p>qualifications and experience prescribed for Direct Recruits under Col. 7.</p> <p>Note 1: Period of deputation including period of deputation spent in any other ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years.</p> <p>(The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.)</p> <p>(Officers from different corporations of Government of NCT of Delhi will be given preference)</p>
12	If a Departmental Promotion Committee exists, what is the composition?	<ul style="list-style-type: none"> • Company Secretary-Chairman • Chief Manager/ Manager as SC/ST representative – Member • Chief Manager (Personnel)/ Manager (Personnel) - Member 	As may be constituted by the Competent Authority.
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable.	Not applicable.

Restructuring of Posts and Proposed Draft Recruitment Rules in DTTDC- 2024 (Annexure-V)

**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Assistant Grade-1 (Catering)

S. No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
1.	Name of post	Assistant Grade-I (Catering)	Assistant Grade-I (Catering)
2.	Number of posts	08	*03 (Three) – 2024 *subject to variation dependent on workload.
3.	Classification	Group – C	Group B
4.	Pay Band and Grade Pay /Pay Scale / Level	1400-2300	Level-6
5.	Whether Selection post or non-selection post	Non-Selection	Selection
6.	Age limit for direct recruits.	35 years	Not applicable
7.	Educational and other qualifications required for direct recruits.	Graduate with 55% marks with 05 years' experience in the matter relating to Catering/ Restaurant service.	Not applicable
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Yes, Graduate & non-Graduate in ratio of 1:1	Not applicable
9.	Period of probation, if any.	01 year	02 years
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% by promotion	100% by promotion
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	<p>Graduate and non-Graduate in the ratio of 1:1 with 10 years' service on the post.</p> <p>In case Graduates in the feeder cadre are not available, the post will be filled up from amongst the non-graduate with experience of 10 years in the feeder cadre i.e. Shift Incharge/</p> <p>Promotion will be on the basis of seniority subject to fitness.</p>	<p>Promotion Graduate Shift Incharge and Non – Graduate Shift Incharge in Level-4 with 10 years regular service in the Grade in the ratio of 1:1. Failing which Graduate Shift Incharge and Non – Graduate Shift Incharge in Level-4 with combined regular service of 18 years in Level -2 & Level-4 in the ratio of 1:1</p> <p>In case Graduates are available as senior in the inter se seniority list, they will be considered for promotion being the senior most.</p> <p>In case Graduate in the feeder cadre is not available, the post will be filled from amongst the non-Graduate.</p>
12.	If a Departmental Promotion Committee exists, what is the composition?	As may be constituted by MD	As may be constituted by Competent Authority.

Restructuring of Posts and Proposed Draft Recruitment Rules in DTTDC- 2024 (Annexure-V)

S. No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable	Not applicable

Restructuring of Posts and Proposed Draft Recruitment Rules in DTTDC- 2024 (Annexure-V)

**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Sr. Cook

S. No.	Particulars	Proposed Recruitment Rules
1.	Name of post	Sr. Cook
2.	Number of posts	*03 Three – 2024 *subject to variation dependent on workload.
3.	Classification	Group B
4.	Pay Band and Grade Pay /Pay Scale / Level	Level-6
5.	Whether Selection post or non-selection post	Selection
6.	Age limit for direct recruits.	Not applicable
7.	Educational and other qualifications required for direct recruits.	Not applicable
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not applicable
9.	Period of probation, if any.	2 years
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	100% by promotion
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	Promotion Cook (Level-4) with 10 years of regular service in the grade failing which Cook Level-4 with 18 years of combined regular service in Level-04 & 02.
12.	If a Departmental Promotion Committee exists, what is the composition?	As may be constituted by Competent Authority.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	Not applicable

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**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPORATION LTD.
18-A, DDA SCO COMPLEX DEFENCE COLONY, NEW DELHI-24.**

Recruitment Rules for the Post of Cook

S. No.	Particulars	Existing Recruitment Rules	Proposed Recruitment Rules
1.	Name of post	Cook	Cook
2.	Number of posts	17	*04 (Four) – 2024 *subject to variation dependent on workload.
3.	Classification	Group –C	Group C
4.	Pay Band and Grade Pay /Pay Scale / Level	1200-2040	Level-4
5.	Whether Selection post or non-selection post	Selection	Non-Selection
6.	Age limit for direct recruits.	30 years	Not applicable
7.	Educational and other qualifications required for direct recruits.	Preferably middle pass with 05 years' experience as Cook/ Tandooria in reputed hotel/ restaurant.	Not applicable
8.	Whether age/ educational qualifications prescribed for direct recruits will apply in the case of promotes.	Yes	Not applicable
9.	Period of probation, if any.	01 year	Not applicable
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	50% by promotion failing which by Direct recruitment 50% by Direct recruitment	100% by promotion
11.	In case of recruitment by promotion/ Deputation /absorption, grades from which promotion/ deputation/ absorption to be made.	Promotion from amongst Assistant_Cook/ Pantry man/ Tandooria otherwise found suitable	Promotion Tandooria (Level-2) with 08 years of regular service in the grade.
12.	If a Departmental Promotion Committee exists, what is the composition?	As may be constituted by MD	As may be constituted by Competent Authority.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.		Not applicable